

Ohio Department of Health Application For Plan Review Manufactured Home Park

UDH File No. _____
FPD Permit No. _____

Action governed by Ohio Revised Code Chapter 3733

Type of Activity
<input type="checkbox"/> New
<input type="checkbox"/> Expansion
<input type="checkbox"/> Substantial Alteration

County	Local Health District
Project Name	Designer
Street Address	Street Address
City, Zip	City, State, Zip
Project Phone No	Designer Phone No.
MHP Owner	Contractor
Street Address	Street Address
City, State, Zip	City, State, Zip
Owner Phone No.	Contractor Phone No.
MHP Operator	
Street Address/Lot Number	
City, State, Zip	
Operator Phone No.	

I. Plan Review Fee A. Total cost of construction as estimated by the project engineer (include all labor, materials and property)	\$ _____
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B. Enter 2% of the total cost above, but not more than \$2,500. This fee includes up to three inspections* per rule 3701-27-061. *A \$100.00 fee will be assessed to the owner for each inspection in excess of those required in rule 3701-27-061.	\$ _____
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II. Lots Number of existing /fully developed lots _____ Number of proposed lots (new) _____ Number of proposed lots (renovated) _____	III. Location Is this development within a 100 year flood plain? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, submit a "Flood Plain Development Permit Application" HEA 5229.
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Individual to be contacted for questions regarding this proposal (please print).

Name	Phone number ()	FAX number ()
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I certify that the foregoing data is true statement of facts pertaining to this project as it is to be constructed.

Owner _____ Date _____

Must be signed by owner or owner's agent must provide written authorization from owner.
The owner hereby agrees to construct the project in accordance with the approved plans and data sheets.

NOTE: Review will not proceed and approval will not be granted without complete submission of all information. See checklist on back of this form.

Please make check payable to: TREASURER, STATE OF OHIO.

Send Application and Check to:
Mailing address
Ohio Department of Health
Accounts Receivable Unit
Manufactured Home Park Plan Review Fees
P. O Box 15278
Columbus, Ohio 43215

Walk-in address
Ohio Department of Health
Accounts Receivable Unit
1st Floor
246 North High Street
Columbus, Ohio 43215-2412

Manufactured Home Parks

(Ohio Administrative Code 3701-27-06)

Each plan submittal shall include the following prior to the start of the plan review:

- 1. An "Application For Plan Review", ODH form HEA 5223, signed, with the appropriate fee payable to: Treasurer, State of Ohio";
- 2. A "Site Evaluation Report", ODH form HEA 5228, completed and signed by the local health department;
- 3. Four copies of the "Manufactured Home Park Data Sheet", ODH form HEA 5224, signed by the designer or consulting engineer*;
- 4. Written verification from the Ohio Department of Natural Resources that the proposed development is or is not within a 100 yr. flood plain.
- 5. Where development encroaches a 100 year flood plain or a floodway, provide flood level information for the proposed manufactured home park development to ensure protection against flooding. Information shall include the 100 year flood elevation and delineation of the floodway limits - such information can be found on maps published by the Federal Emergency Management Agency (FEMA) or by contacting the Ohio Department of Natural Resources, Division of Water.
 - a) A map shall be submitted by a registered professional engineer* which shows the elevation and boundaries of the one hundred year flood plain with respect to areas and lots within the boundaries of the manufactured home park;
 - b) An application for a "Flood Plain Development Permit", ODH form HEA 5229, completed and signed; for new development, expansion or substantial alteration of a manufactured home park the operator shall apply for the permit.
- 6. Identification of any sited **wetlands** and written verification of the permit issued from the U.S. Army Corps. of Engineers;
- 7. Written verification by the **local fire authority** of fire protection, and adherence of construction and operation to applicable fire codes;
- 8. Written verification of the approval from the **local zoning authority** that the land use is zoned for manufactured home park development;
- 9. Written verification of permits issued by O.E.P.A. for the **sanitary sewer system** and for a **public water system**;
- 10. Written verification of the permit issued by the local health authority for a **private water supply**;
- 11. **Four sets of plans** prepared by a professional engineer* to include:
 - a) a vicinity map showing the location of the project;
 - b) a plot plan showing the total land area, developmental phases, dimensions, elevations, and the location, numbers, and sizes of manufactured home lots;
 - c) design plans showing all entrance and exit streets, major thoroughfares, the internal street system and parking areas, including pavement designs and a cross section;
 - d) design plans for drainage, surface water or storm water removal;
 - e) location of public or private service buildings;
 - f) design plans for electric, natural gas, propane or fuel oil distribution systems including manufactured home service connections;
 - g) area lighting plan;
 - h) method and plan for blocking, base support, and anchorage of manufactured homes, freestanding auxiliary buildings, room additions, or other ancillary structures;
 - i) method of solid waste storage and collection;
 - j) method and layout for fire protection;
 - k) design plans and profiles of the sanitary sewage system and the water system;
 - l) design plans of a typical lot to include parking, patio, walkway, utilities and the base support foundation.

Notes

- * Ohio Administrative Code 3701-27-06(B) requires plans you submit to be sealed by a professional engineer registered in Ohio.
 - Other additional information may be requested during review of the plans.
 - Provide complete information as required on forms including work that may be done by others.
 - Incomplete submittals will cause reviewing delays or the return of your plans.