

**ROBERT W. STEWART, JUDGE
1 SOUTH COURT STREET
2ND FLOOR, COURTHOUSE
ATHENS, OHIO 45701
(740) 592-3251**

DATE: _____

DEAR _____:

Thank you for your interest in Athens County Genealogy. Please refer to the information below regarding your request. Please remember there is a \$5.00 Search Fee per three (3) requests. No more than three (3) requests per letter.

- Kindly enclose a self-addressed, stamped envelope with all your correspondence.

Located in the Probate Court are:

- Estate Records from 1915 to the Present.
- Marriage Records from 1800 to the Present.
- Birth Records 1867 through December 20, 1908 (certified or uncertified copies)
- Death Records 1867 through December 20, 1908 (certified or uncertified copies)

Located in other areas/offices are:

- Birth and Death Records from December 21, 1908 to Present are located at the Athens City-County Health Department, (740) 592-4431. Cost is \$17 per document, cash or money order only (See Reverse Side for Details)
- Estate Records from 1800 to 1914 are located at Ohio University's Alden Library Archives Department, Athens, Ohio (See Reverse Side for Details)
- Marriage Records not located at this Court may be available through the Bureau of Vital Statistics, 246 N. High St., P.O. Box 15098, Columbus, OH 43215-0098, Phone: (614) 466-2531 or at other resources listed on the reverse side of this form.

Search Results:

- We have searched our records and are unable to locate the information requested. (See reverse side for additional resources)
- We are returning: _____

Sincerely,

Deputy Clerk